


COLONIAL VILLAGE - PROPOSED PERMANENT RESIDENT APPLICATION

SURNAME/S	FIRST NAME/S	AGE/S	D-O-B/S	DRIVER'S LICENCE/S
1. _____				
2. _____				
CONTACT PHONE NO./S: _____				
VEHICLE: _____ REG NO: _____ COLOUR: _____				
LAST ADDRESS: _____				
NAME / ADDRESS / PH. NO. OF LANDLORD: _____				
_____ HOW LONG AT THIS ADDRESS: _____				
NAME / ADDRESS / PHONE NO. OF EMPLOYER/S				
1. _____				
2. _____				
NAME & PHONE NO. OF 2 REFEREES (NOT FAMILY)				
_____ / _____				

TENANCY APPLICANTS NOTE
THIS OFFICE IS A MEMBER OF
TENANCY INFORMATION CENTRE AUSTRALIA PTY LTD

All applications for tenancy in the office are processed through TICA.
We require the following information to be supplied to process an application.

1. Photograph identification - Current Drivers License or passport.
2. Proof of last residential address:- i.e. telephone account, electricity or gas supply account, bank or
3. Copies of previous rental receipts or copy of lease agreement & credit card statements
4. Supporting proof of income for payment of rental.
5. On approval of application, all monies due MUST be paid in full CASH or BANK CHEQUE.
6. Applications will only be processed on a completed AND signed tenancy application.

Unless all items from 1 to 4 are submitted, application will not be accepted
Our office reserves the right to allow for any changes or additions to the above. Should an applicant fail to provide the above details, the application may not be processed.

Site No. _____ Type: _____ Rent per week: \$ _____ plus power, gas and water

To move in: \$ _____ 3 Weeks (rent) Bond (sent to the R.T.A.)
 \$ _____ 2 Weeks Rent paid in advance
 \$ _____ Electricity Service Fee (monthly charge)
 \$ _____ Gas Bottle Hire (monthly charge)
 \$ _____ 9kg or 45kg Gas Bottle

TOTAL OF: \$ _____ TO MOVE IN

ALL RENTAL UNITS ARE NON-SMOKING

DATE PROCESSED & TENANT ADVISED: ____/____/____ MOVE IN DATE: ____/____/____

REQUEST FOR TENANCY REFERENCE

Colonial Village, 351 Beams Road, Taigum Qld 4018

TO: _____

FAX: _____

Agency: _____

Tenant Name/s: _____

Site Number: _____

Period of Tenancy: _____



Please return this by fax to Colonial Village Taigum on (07) 3865 3587

Is the above applicant the lessee at the provided address? Y N

Is the above applicant on a lease at the moment? Y N

If yes, end of lease date: Y N

Did your office terminate the tenancy? Y N

If yes, state reason:

What date did/will the tenant vacate the property? Y N

During the tenancy was the applicant ever in arrears? Y N

During the tenancy did the applicant ever receive arrears notices? Y N

During the tenancy did the applicant ever receive a notice to remedy breach? Y N

If yes, state reason:

During the tenancy did the applicant ever receive a termination notice? Y N

If yes, state reason

Were periodic inspections carried out? Y N

Any reason to complain over inspections? Y N

If yes, state reason:

Any reason to report any defaults to TICA? Y N

If yes, state reason:

Would you rent to the applicant again? Y N

Reason if any?

Reference / Notes:

PRIVACY ACT ACKNOWLEDGEMENT

In accordance with section 18n (1) (b) of the Privacy Act, I authorize you to give and obtain information from all credit providers and references named in the application. I understand this can include information about my credit worthiness, credit history or credit capacity. I understand this information may be used to assess my application.

Applicant Name: _____

Applicant Signature: _____

TICA

Covering Australia & New Zealand

TICA STATEMENT FOR TENANTS

The Privacy Act requires that any organization that collects information on individuals must take reasonable steps to make those individuals aware of what will happen with that information and how to contact that organization. This statement has been prepared for the benefit of the following groups.

Members of TICA Default Tenancy Control Pty Ltd

Individuals who make a tenancy application.

Individuals who engage the services of a property manager.

Under National Privacy Principle 1.3 (a) an individual must be aware of an organization and how to contact it. TICA Default Tenancy Control Pty. Ltd. (herein referred to as TICA) is incorporated in the state of New South Wales. TICA is a service provider to the rental accommodation industry throughout Australia, New Zealand and the United Kingdom that collects information about tenancy applicants and tenants who breach their tenancy agreements. Under National Privacy Principle 1.3 (c) we advise that the information collected by TICA is passed onto members of TICA who use that information in processing a tenancy application. TICA can be contacted on 190 222 0346 call charge \$5.45 p.m including GST.

Under National Privacy Principle 1.3 (b) an individual is able to contact TICA and know what information if any that is held on an individual on the TICA database.

Under National Privacy Principle 1.3 (d) an individual is entitled to know what organizations have access to their information collected and disclosed. Members of TICA only collect information that is required of them in order to gain a useful and better understanding of the tenancy applicant. The information collected by TICA is only used by members of TICAS for the purpose of assessing a tenancy application. TICA does not provide any information that it collects to any other individual or company for any purpose other than assessing a tenancy application other than those government departments and or agencies allowed by the Privacy Act to obtain information from TICA.

Under National Privacy Principle 1.3 (f) you are entitled to know what consequences if any exist if all or part of this information is not provided by an individual. In the event that an individual fails or refuses to provide the information required by the property manage then the property manage may elect not to process the tenancy application until the information is provided. An individual should also be aware that whilst the information remains outstanding, the property being applied for might be passed onto another tenancy application for consideration.

TICA Default Tenancy Control Pty. Ltd.

PRIVACY ACT ACKNOWLEDGEMENT FOR TENANTS

In accordance with Privacy Principle 1.3 of the Privacy Act we require you to read and sign this acknowledgement. In order to process a tenancy application, a tenancy applicant is required under the National Privacy Principles of Privacy Act to be made aware that an organization may access a database. In addition a tenancy applicant is entitled to know what will happen to their information when it is passed onto an agent.

In accordance with the National Privacy Principles the database member discloses that in addition to information being supplied to a database company other organizations may receive information from time to time. Other organizations may include dept collection agencies, insurance companies, government departments and other landlords or agents.

I/We the said applicant/s declared that I/We give my/our permission to the agent to collect my/our information and pass such information onto TICA Default Tenancy Control Pty. Ltd. I/We further give my/our permission for my/our information to be provided to any other tenancy database for the assessment of my/our tenancy application. I/We further give consent to the member of the Database Company to contact any of my/our referees provided by me/us in my/our tenancy application.

I/We agree and understand that once a tenancy application has been lodged with a member of a tenancy database and an inquiry made with tenancy database my/our information may be recorded as making an inquiry.

I/We agree that in the event of a default occurring under a tenancy agreement I/we give my permission to the member of a tenancy database to register any of my details of such breach with a tenancy database. I/We further agree and understand that the removal of such information from a database company is subject to the conditions of the Database Company.

I/We understand that the TICA Default Tenancy Control Pty. Ltd. Is a database company that allows its member's access to information accumulated from members about tenants who have breached their tenancy agreements.

I/We agree and understand that should I fail to provide the database member with the information and acknowledgements required the database member may elect not to proceed with my/our tenancy application. I/We agree and understand that a listing with TICA Default Tenancy Control Pty Ltd could have an adverse effect on my/our ability to obtain future rental accommodation.

I/We acknowledge and understand that TICA Default Tenancy Control Pty Ltd can be contacted on 190 222 0346. I/We agree that the calls to TICA Default Tenancy Control Pty Ltd are charged at \$5.45 per minute inclusive of GST.

Applicants Name/s_____

Signed by member

Signed by applicant/s

Dated_____